

## Internship Program

### Dissertation / Project Report - Guidelines

- I. **Select an application-oriented project Topic from any of the subject's modules of your choice/need.**
  
- II. **Project Deliverables, Contents – A project proposal in outline for the head of an organization:**
  1. Project objective and Goal.
  2. Introduction and Context.
  3. Project Scope- how its implementation will help the organization.
  4. The Project-specific details of the project and its implementation strategy.
  5. Description of the deliverables, the timeframe and estimates of resources for execution.
  6. Conclusion- Key findings & recommendations.
  7. Acknowledgements.
  8. Appendices and References.

### **III. Research and Review Process:**

The dissertation/project report must include the results of INDEPENDENT study and research, it must be the participant's own work, and it cannot be co-authored. As per the XINFONIX policy, all the information provided in the dissertation/project by the participant can be used by XINFONIX for publication purposes without any prior approval. Participants are therefore advised to refrain from using any research (data, results, methods or other content) in their dissertations that could restrict subsequent publication or public disclosure of these documents.

### **IV. Submission:**

The dissertation/project report should be an original contribution written in about 15 to 25 pages. It should be submitted online in Word standard format, which should include permission for any 3<sup>rd</sup> - party copyright material, if included.

The dissertation/project report is required to be e-mailed to XINFONIX at [INTERN@XINFONIX.COM](mailto:INTERN@XINFONIX.COM) within 30 days from the date of completion of the Internship Program.

### **V. Approval and Certification:**

As per the XINFONIX Policy, the academic committee sits immediately, and evaluates all the dissertations/project reports soon after receiving the same. Once the dissertation has been approved by the committee, the certificate (soft copy) will be sent via email within six working days.